Housing contract procedures

The flow chart below provides an overview of the schedule and procedures for each housing contract. The example used for "Public housing" is from Fukuoka City. Note that in all housing contracts, separate arrangements will need to be made with electricity, gas, water, and other utility providers after the contract is signed.

Pre-Arrival Timeline	University staff apartment	Public housing	Private apartment
4-3 months before	Before Arrival	 Check the Guidelines of Public Housing on the Internet (1-2 weeks) Application (1-2 weeks) 	
3.5-3 months before		3. Selection by lottery – Result Notification (1 week)	
2 months before	1. Consult with the section in charge of your faculty and confirm in advance if you can move in. (1 week)	4. Qualification screening and registration on the waiting list (1-2	1. Search for properties online (1-2 weeks) Before Arrival
2-1.5 months before	2. After receiving confirmation, submit the housing application form to the university staff apartment section via the faculty's section in charge. (1 week)	weeks) 5. Housing Placement – Preview the property (1-2 weeks)	2. Visit the real estate agency and check out the properties (1 day - 1 month)
1.5-1 months before 1 month before	3. After your housing application form is approved, submit the rental application form to the university apartment section via your faculty's section in charge. (1-2 weeks)		 3. Tenant Application – Applicant Examination (2 days - 1 week) 4. Explanation of important matters
1month-3weeks before	4. Receive approval for the rental application from the university apartment section. (\sim 1 week)		– Contract Procedures/Signing the Contract (1 day)
3-2 weeks before	Before Arrival After Arrival	6. Signing the contract (1 day)	
2-1 weeks before	5. Move-in is possible from the date of employment after the approval. * Pre-occupancy is negotiable.	7. Move-in preparations (1-2 weeks)	5. Move-in preparations (1-2 weeks)